**Parts List**

**BEFORE ASSEMBLING, MAKE SURE YOU HAVE ALL THE PARTS**

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**WARNING:**

Adult Assembly Required.
- Two adults recommended.
- Contains small parts, sharp points and edges.
- Do not stand, sit, kneel, climb, lean or pull on unit for support.
- Never leave children unattended.
- Do not place unit near high heat or moisture.
- Adult supervision recommended.

**TOOLS INCLUDED**

- Hex Tool (1)

**TOOLS NEEDED**

- Phillips Screwdriver
1. **Install the Large Divider to Middle Shelf**

Insert the pre-installed wooden dowel on *Middle Shelf (D)* into the corresponding hole on the inside of *Large Divider (E1)*.

Install the *Large Divider (E1)* onto *Middle Shelf (D)* with two *Flat Head Hex Screws (J)* using the Hex Tool.

*Note:* The recessed holes on *Large Divider (E1)* should be on the topside of *Middle Shelf (D)* (side without plastic inserts).

2. **Install Upper Divider**

Install the upper *Small Divider (E2)* onto the topside of *Middle Shelf (D)* with two *Flat Head Hex Screws (J)* using the Hex Tool.

Install two *Cam Posts (K1)* into the threaded plastic inserts on the underside of *Middle Shelf (D)* with a Phillips screwdriver.

*Reminder:* Do not overtighten, as the plastic threads can be stripped.

3. **Connect Lower Divider**

Place two *Cam Locks (K2)* into the recessed holes on lower *Small Divider (E2)*, with the arrow facing the closest edge.

Attach the lower *Small Divider (E2)* onto the *Cam Posts* on the underside of *Middle Shelf (D)*.

Turn the *Cam Locks* clockwise with a Phillips screwdriver to lock the lower *Small Divider (E2)* onto the posts.

4. **Install the Bottom Shelf**

Install the *Bottom Shelf (C)* onto the lower *Small Divider (E2)* and *Large Divider (E1)* with four *Flat Head Hex Screws (J)* using the Hex Tool.

Place two *Cam Locks (K2)* into the recessed holes on both the upper *Small Divider (E2)* and *Large Divider (E1)*, with the arrow facing the closest edge.

5. **Connect the Top Panel**

Install four *Cam Posts (K1)* into the threaded plastic inserts on the underside of *Top Panel (B)* with a Phillips screwdriver. *Reminder:* Do not overtighten, as the plastic threads can be stripped.

Insert the *Top Panel (B)* *Cam Posts* into the holes on the top edge of the upper *Small Divider (E2)* and *Large Divider (E1)*.

Turn the *Cam Locks* clockwise with a Phillips screwdriver to lock the upper *Small Divider (E2)* and *Large Divider (E1)* onto the posts.

[See Next Page]
6. **Install the Right Side Panel**
   Insert the pre-installed wooden dowels on Top Panel (B), Bottom Shelf (C) and Middle Shelf (D) into the corresponding holes on the inside of Right Side Panel (A2).
   Install the Right Side Panel (A2) onto the Top Panel (B), Bottom Shelf (C) and Middle Shelf (D) with six Flat Head Hex Screws (J) using the Hex Tool.

7. **Install the Left Side Panel**
   Insert the pre-installed wooden dowels on Top Panel (B), Bottom Shelf (C) into the corresponding holes on the inside of Left Side Panel (A1).
   Install the Left Side Panel (A1) onto the Top Panel (B) and Bottom Shelf (C) with four Flat Head Hex Screws (J) using the Hex Tool.
   **Two Adults Recommended:**
   Carefully rotate the unit upright.

8. **Loosely Assembly Easel Frame - Side 1**
   Loosely install two Easel Boards (G) onto both the Narrow/Wide Easel Frames (F1/F2) as shown, with eight Decorative Hex Screws (L) using the Hex Tool.
   **Note:** You will tighten completely once the trays are installed (Step 10).
   **Reminder:** Make sure the locking hinges are facing outward on both Narrow Easel Frames (F1) when the piano hinges are at the same end.
   Carefully rotate the assembly over onto a protected surface.

9. **Loosely Assembly Easel Frame - Side 2**
   Loosely install two Easel Boards (G) onto both the Narrow/Wide Easel Frames (F1/F2) as shown, with eight Decorative Hex Screws (L) using the Hex Tool.
   **Note:** You will tighten completely once the trays are installed (Step 10).
   Open the Easel Frames (F1/F2) and secure the all three side hinges into the locked position.
10 Install the Easel Frame Assembly

Install the locked Easel Frames (F) Assembly onto the Left/Right Side Panels (A1/A2) with four Flat Head Hex Screws (J) using the Hex Tool.

11 Install the Trays

Remove the lower set of Decorative Hex Screws (L) from both sides of the Easel Frames (F). Re-install with the Trays (H), completely tighten all Decorative Hex Screws (L).

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We appreciate your purchase of the 4 Station Art Easel w/ Storage. ECR4KIDS has made every effort to supply a quality product that with proper use and care, will provide many years of trouble-free use.

If you experience any difficulties with this product, please email us at ecrcs@ecr4kids.com or call toll-free at (855) ECR-4KIDS (Monday - Friday, 7:00am - 4:00pm Pacific Standard Time)

Please do not return to place of purchase as ECR4KIDS will replace defective part(s) and/or product.

Warranty: Visit our website for product specific warranty information at: www.ecr4kids.com

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Care and Cleaning

Clean wood with a damp cloth or sponge using warm water and mild soap. Wipe dry.

Do not place near heat, moisture or vaporizer which may cause wood to warp and peel.

Check for loose or worn parts periodically and tighten or replace as necessary.

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Record the manufacture date here. Information is located on the Batch ID sticker and on the shipping carton. Save this sheet in an accessible place.

Model Number: ELR-0692-C

Factory Code: ______ DV ______

Manufacture Date: ____________________________

Batch ID Number: ____________________________
(Located on Part C)