### Parts List

**Before assembling, make sure you have all the parts**

<table>
<thead>
<tr>
<th>Part</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Easel Frame (4)</td>
</tr>
<tr>
<td>B</td>
<td>Acrylic Sheet (4)</td>
</tr>
<tr>
<td>C</td>
<td>Easel Tray (4)</td>
</tr>
<tr>
<td>D</td>
<td>Wire Basket (1)</td>
</tr>
<tr>
<td>E</td>
<td>Wire Shelf (1)</td>
</tr>
<tr>
<td>F</td>
<td>Easel Clip (8)</td>
</tr>
<tr>
<td>G</td>
<td>Apron Screw (4)</td>
</tr>
<tr>
<td>H</td>
<td>Screw (20)</td>
</tr>
<tr>
<td>I</td>
<td>Nut (36)</td>
</tr>
<tr>
<td>J</td>
<td>Metal Washer (60)</td>
</tr>
<tr>
<td>K</td>
<td>Plastic Washer (40)</td>
</tr>
<tr>
<td>L</td>
<td>Brace Screw (12)</td>
</tr>
<tr>
<td>M</td>
<td>Apron Hook (4)</td>
</tr>
<tr>
<td>N</td>
<td>Brace (12)</td>
</tr>
<tr>
<td>O</td>
<td>Mounting Wedge (8)</td>
</tr>
<tr>
<td>P</td>
<td>Mounting Wedge Screw (16)</td>
</tr>
</tbody>
</table>

### Instructions

**WARNING:**
- Adult Assembly Required.
- Two adults recommended.
- Contains small parts, sharp points and edges.
- Do not stand, sit, kneel, climb, lean or pull on unit for support.
- Never leave children unattended.
- Do not place unit near high heat or moisture.
- Adult supervision recommended.

**CAUTION:**
- Do not allow children to climb on art easel.
- Do not use as a ladder.
1 Build Easel Frame

Attach the Easel Frames (A) with Brace Screws (L), Metal Washers (J), Braces (N) and Nuts (I).

Tip #1: Connect the screws & nuts loosely at first. Once all screws have been installed correctly, tighten securely.

Tip #2: For the nuts to function properly, the plastic ends should face away from the frame.

Tip #3: Using the wrench, hold the nut in place while tightening the screw with a screwdriver.

2 Install Wire Basket & Wire Shelf

Place the Wire Basket (D) & Wire Shelf (E) onto the bottom Braces (N).
**3**

**Attach Easel Trays**
Attach the Mounting Wedges (O) to the Easel Frames (A) with Mounting Wedge Screws (P). Place the back of the Easel Tray (C) against the Mounting Wedges (P) and attach the Easel Tray to the Easel Frame (A).

**Attach Acrylic Sheets and Apron Hooks**
Carefully remove protective paper from Acrylic Sheets (B). Attach an Acrylic Sheet (B) to the Easel Frame (A) with Screws (H), Plastic Washers (K), Metal Washers (J) and Nuts (I). The plastic washers should sandwich the acrylic sheet.

**Tip #4:** Decide where the (4) Apron Hooks (M) will be positioned and use the 40mm Apron Screws (G), not the 35mm Screws (H), to attach.

**Attach an Apron Hook (M) to the Easel Frame (A) with a Screw (G), 2 Plastic Washers (K), 2 Metal Washers (J) & a Nut (I).**

Assemble the Apron Hooks, Acrylic Sheets & Easel Trays as shown above.
(Repeat assembly on remaining 3 sides.)
4 Attach Easel Clips

Attach the Easel Clips (F) to the top edge of the Acrylic Sheet (B).

The Art Easel is now ready for use!

Care and Cleaning
Clean unit with a soft cloth or sponge using mild soap and water.
Always clean thoroughly and do not allow solution to remain on the acrylic for an extended period of time.
Do not use abrasive, ammonia, or other harsh chemicals to clean.
If unsure, always test a small area before applying to the entire acrylic surface.
Do not place near heat, moisture or vaporizer which may cause easel to warp.
Check for loose or worn parts periodically and tighten or replace as necessary.

We appreciate your purchase of the 4-Station See-Thru Art Easel with Storage & Drying Racks. Early Childhood Resources® has made every effort to supply a quality product, that with proper use and care, will bring you many years of trouble free use!

If you experience any difficulties with this product, please email us at customerservice@ecr4kids.com or call toll-free at (888) 227-9028 (Monday - Friday, 7:00am - 4:00pm Pacific Standard Time)

Please do not return to place of purchase as Early Childhood Resources will replace defective part(s) and/or product.

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Record the manufacture date here. Information is located on the Batch ID sticker and on the shipping carton. Save this sheet in an accessible place.

Model Number: ELR-0731
Factory Code: F

Manufacture Date: ____________________
Batch ID Number: ____________________
(Located on Part N)

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